



Please ask for Charlotte Kearsey
Direct Line: 01246 345236
Email: committee.services@chesterfield.gov.uk

The Chair and Members of Joint
Cabinet and Employment & General
Committee

11 March 2019

Dear Councillor,

Please attend a meeting of the JOINT CABINET AND EMPLOYMENT & GENERAL COMMITTEE to be held on TUESDAY, 19 MARCH 2019 at 10.00 am in Committee Room 1, Town Hall, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declaration of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 6)
4. Exclusion of Public

To move "That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements)(Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraphs 1 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972."

Part 2 (Non Public Information)

5. Restructure of the Human Resources and Support Services functions within the Customers, Commissioning and Change Service (Pages 7 - 52)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

JOINT CABINET AND EMPLOYMENT & GENERAL COMMITTEE

Tuesday, 4th December, 2018

Present:-

Councillor P Gilby (Chair)

Councillors	Bagley	Councillors	T Gilby
	Blank		Ludlow
	Brunt		Serjeant
	Davenport		Simmons
	T Gilby		Catt
			Dickinson
Non-Voting	Catt		
Members	Dickinson		

*Matters dealt with under the Delegation Scheme

27 DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

28 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Burrows, Huckle, Innes and Wall.

29 MINUTES

RESOLVED –

That the Minutes of the meeting of the Joint Cabinet and Employment and General Committee on 23 October, 2018 be approved as a correct record and signed by the Chair.

30 EXCLUSION OF PUBLIC

RESOLVED –

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Act.

31 PLANNING SERVICES RESOURCES

The Assistant Director – Economic Growth submitted a report seeking approval for the proposed Planning Service staffing structures.

The new staffing structures would ensure that the Planning Service was properly resourced to continue to deliver the statutory and local functions required to support sustainable economic and housing growth.

The report provided detail on the financial and human resources implications. It was explained that the proposals had been the subject of ongoing consultation with the Strategic Planning and Key Sites Team and the Development Management Team.

***RESOLVED –**

1. That the proposed new staffing structures for the Strategic Planning and Key Sites Team and the Development Management Team, as attached at appendix C of the officer's report, be approved.
2. That the proposal to establish the new posts of Principal Planning Officer, Enforcement Officer and four Career Grade Planner / Senior Planners in the Development Management Team be approved.
3. That the proposal to establish two new Career Grade Planner / Senior Planner posts in the Strategic Planning and Key Sites Team be approved.
4. That the existing posts of Career Grade Planning Assistant and two Planning Assistants in the Development Management Team and two Senior Planners in the Strategic Planning be removed from the staffing establishment.
5. That the proposal to establish the new post of Housing Delivery Manager in the Economic Development Team be approved.

6. That a contribution of £25,000 per annum from the Housing Revenue Account, to support the cost of the proposed Housing Delivery Manager, be approved.
7. That a new provision of up to £15,000 per annum within the Development Management Team and Strategic Planning budgets to meet the costs of viability advice be allocated.
8. That an allowance be included within the 2019/20 Development Management Team and Strategic Planning budgets of up to £30,000, to provide provision for review and improvement of planning administration and validation processes.

REASONS FOR RECOMMENDATIONS -

To ensure the Planning Service is properly structured and resourced to continue to deliver the statutory and local functions in support of sustainable economic and housing growth in the Borough.

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By virtue of paragraph(s) 1, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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